



JIS School of Polytechnic

Block-A, Phase - III, Kalyani, Nadia - 741235

Phone : +91 33 2580 8640, 2502 5690, Telefax : +91 33 2582 2138 / 2502 5690

Website : www.jissp.ac.in, www.jisgroup.org, E-mail : info.jissp@jisgroup.org

JIS SCHOOL OF POLYTECHNIC

(Approved by AICTE & Affiliated to WBSCT&VE&SD)

Block-A, Phase-III, Kalyani, Nadia, West Bengal

OFFICE ORDER

APPOINTMENT / PROVISION FOR OMBUDSPERSON

ACADEMIC SESSION 2026-2027

Reference No.: JISSP/SGRC/OMBUDSPERSON/2026-27

Date: 03/07/2026

In accordance with the AICTE Approval Process Handbook 2024-2027 and the AICTE (Redressal of Grievance of Students) Regulations, 2019, the following provision shall apply in respect of the Ombudsperson for student grievance appeals of JIS School of Polytechnic.

1. Ombudsperson / Appointing Authority

JIS School of Polytechnic is an institution offering Diploma-level courses and affiliated to the Board of Technical Education. Accordingly, the Ombudsperson for redressal of student grievances shall be appointed by the concerned Directorate of Technical Education (DTE), as prescribed by AICTE.

2. Status

The Ombudsperson is an independent appellate authority and shall NOT be a member of the Student Grievance Redressal Committee (SGRC) of the institution.

3. Appointment Status for Academic Session 2026-2027

Address: 110, 2nd Floor, S.N. Banerjee Road, Esplanade, Taltala, Kolkata - 700013

Email Support: grievancecell@wbscte.ac.in

Official Portal: WBSCTE Grievance Redressal

Reference Link: <https://wbscte.co.in/Grievance/0>

Ombudsperson: Dr. Sekhar Chakraborty



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4. Tenure

The Ombudsperson shall be appointed for a period of three years or until attaining the age of 70 years, whichever is earlier, from the date of assuming office, and shall be eligible for reappointment for another one term for the same State or region, as applicable.

5. Appeal by Students

Any student aggrieved by the decision of the Student Grievance Redressal Committee (SGRC) may prefer an appeal to the Ombudsperson within fifteen (15) days from the date of receipt of the SGRC decision.

6. Functions

- Hear appeals preferred against decisions of the SGRC.
- Consider appeals only after the student has availed the remedies provided under the applicable grievance mechanism.
- Follow the principles of natural justice while considering appeals.
- Pass appropriate orders/decisions in accordance with the applicable AICTE provisions.

7. Conflict of Interest

The Ombudsperson shall not have any personal relationship, professional affiliation or financial interest with the institution that may compromise, or reasonably appear to compromise, the independence of judgement.

8. Institutional Responsibility

The institution shall facilitate the student grievance appeal mechanism and shall display the details of the Ombudsperson, once communicated/appointed by the competent authority, on the institutional website and notice board as applicable.

Dr. Jayanta Mukhopadhyay
Principal

JIS School of Polytechnic

J. MUKHOPADHYAY

Principal

JIS School of Polytechnic

Kalyani, Nadia, Pin-741235

